



eREIMBURSEMENT REQUEST

Date: _____

Grant Worktag: _____ Grant Name: _____

If this is being charged to multiple grants, you must add in the % charged to each grant

Name of Person to be reimbursed: _____

Item(s) Purchased: _____

Research Purpose*: _____

Purchased From: _____ Total Reimbursement Request: \$ _____

Signature of individual being reimbursed _____

UW PI Name (print): _____ UW PI Signature: _____

CICOES Administrator Signature: _____

PLEASE ATTACH RECEIPT(S) AND FORWARD SIGNED FORM AND RECEIPTS TO NOMIE TORRES (BOX 355672, nrtorres@uw.edu) **WE CANNOT REIMBURSE COMPUTERS** OR PURCHASES OVER \$3500

*if paid on a grant, please provide
additional details for items that
have no inherent research purpose